

ACCESS STICKERS

Section: Safety and Security

Policy: Access stickers are placed on the UGA Card of residents who reside in single-entrance residential communities. Stickers vary in color by residence hall and change each year.

Purpose: The purpose of this policy is to provide a simple means of identifying residents of each residence hall.

Scope: This policy applies to all residents, staff, domestic partners, spouses and dependents of live-in staff members in single-entrance residential communities.

Background:

Procedure:

- I. Upon check in at designated residence halls, an access sticker for that hall will be placed on every student's UGA Card.
- II. If a new UGA Card is issued to the resident, they should go to their community office to receive a new access sticker.
- III. If a resident transfers communities during the year, the hologram sticker should be updated for the appropriate community or removed if no longer in a community that utilizes access stickers.
- IV. The abbreviations/designations that appear on each residence hall's access stickers are as follows:

Black-Diallo-Miller	B
Brown	BW
Brumby	BR
Creswell	C
Hill	H
Myers	MY
Oglethorpe House	O
Reed	R
Building 1516	16
Rooker	RK
Russell	RU
- V. The color of each access sticker should vary each year.

Revised and approved by management team: April 9, 2022

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Revised: April 2016