

WINDOWS AND SCREENS

Section: Residence Halls

Policy: In order to maintain a safe and secure environment within the residence halls, there are specific guidelines regarding windows and screens.

Purpose: The purpose of this policy is to outline required guidelines and staff procedures regarding residence hall windows and screens.

Scope: This policy applies to all staff, residents and guests to the residence halls.

Procedure:

- I. Unlatching or the removal of window screens or window stoppers is prohibited unless under emergency situations.
- II. Damage to the window, screen or any mechanism may result in the resident being financially responsible for its repair or replacement.
- III. Entering and/or exiting the residence hall through a window is prohibited except in case of emergencies.
- IV. Defenestration, as defined as an act of throwing someone or something out of a window, is prohibited.
- V. No items are allowed to hang outside of a window.

Reviewed: March 14, 2023

Reviewed: March 9, 2022

Reviewed and approved by management team: April 13, 2021

Reviewed and approved by management team: March 20, 2018

Revised: April, 2016