



July 1, 2020 Returning resident appointment round

SUBJECT: Room sign-up appointment time enclosed

Hi Bulldogs,

Good news—you are in **round 7** of room sign up. This email contains instructions for selecting your room for next year.

Appointment times

Beginning at [TIME] on [DATE], you may log in to [The Dawg House](#) to browse all available rooms. You have until **9 a.m. on July 6** to select your space. If you do not select a space by the deadline, you will not be offered another appointment time and your housing registration will be cancelled.

Before your appointment time, we recommend you click on the link below to see how to search for and select a room space

[VIDEO: finding and selecting a space in The Dawg House](#)

Finding a room

- Start by searching the list of the available spaces
- Narrow it down by building, by the type of room or by the maximum number of residents allowed in a particular room
- Click the “Search” button to see a list of rooms available
- All open spaces are displayed on this site. If you do not see a particular building or room type, it means there are no remaining spaces of that type available

Selecting your room

- Once you find a space you like, click “Add to Cart.” This room/suite/apartment will remain in your cart for 10 minutes
 - If you are the first in your group to select the space, you must add the adjoining suite or room in the same apartment to your cart in order to assign those beds other group members
- Click “Save and Continue” to secure your space or it will be released back in to all open searchable rooms
- You’ll be redirected to the Assign Beds page
- Check the drop-down menu to assign beds for yourself and your roommate(s), if applicable

- Once you have added everyone to a bed, click “Assign Beds”
- On the confirmation page, double check the hall/room number and that you’ve pulled in the member(s) of your roommate group (if applicable)
- When you are ready to move past the confirmation page, click “Save and Continue”
 - Prior to clicking “Save and Continue,” you can go back to change your space(s); however, you will have lost all prior progress and will be starting the room selection process from the beginning
 - After clicking “Save and Continue,” you will not be able to search for other spaces
- Congratulations – you have an assignment!

Next steps

Within a week of choosing your space, University Housing will email you with instructions for executing your housing contract. In order to complete your reservation, you must execute a contract for your reserved space by the deadline stated in the email. The housing contract is a legally binding document that confirms your housing assignment for the academic year. Failure to execute your contract may result in the cancellation of your housing reservation. If you wish to change your reservation, you must first execute your contract, then complete a room change request in The Dawg House, which will open in mid-March.

Rooker Hall will have an academic year contract (closed summer 2021, rent charged for fall and spring semesters). Busbee, McWhorter and Vandiver Halls will have calendar-year contracts (rent charged fall 2020, spring 2021 and summer 2021). *Note: In The Dawg House, the calendar-year contract rate for spring 2021 for Busbee, McWhorter and Vandiver Halls includes the combined rent for spring and summer 2021.* For more information on contracts, visit https://housing.uga.edu/site/resources_contracts_fees_payments

Find out more about the process—including a timeline—on our [current student registration](#) page. Please contact University Housing if you have any questions: 706-542-1421 or housing@uga.edu

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