



**University Housing**  
*Student Affairs*  
**UNIVERSITY OF GEORGIA**

**EVERYONE EXCEPT Boggs, Church, Hill, Lipscomb, Mell, Creswell, O-House, Morris and people who have cancelled their contract**

SUBJECT: Winter break closing and reminders

Hello residents,

Happy reading day and good luck on your final exams!

Please remember most residence halls close for winter break. If you reside in these communities, you must exit the building by noon on Dec. 18, 2021, and should not plan to return until the halls reopen at 2 p.m. Jan. 5, 2022. Visit the housing [BREAKS AND MOVE OUT](#) page for a list of halls that close and those that do not.

**If you leave, complete the following tasks:**

- Pack all essential items (medication, passport, fish, needed electronics, chargers, etc.)
- Take your UGACard (you will need this when you return)
- Clean room/apartment as best as possible
- Take all trash to the dumpster
- Close and lock all windows and lower the blinds
- Remove all perishables from the refrigerator and the room
- Unplug everything except for your refrigerator
- Put the thermostat on heat at 68 degrees or lowest setting (if applicable)
- Turn off all lights
- Lock your door(s)
- If your room or apartment is not fully occupied, please clear belongings in bedrooms/bathrooms in preparation for a new roommate to arrive in January

In addition to normal maintenance (replacing/cleaning filters, targeted carpet cleaning and community space deep cleaning), University Housing staff will enter every room to conduct a quarterly health and safety inspection and to ensure you have followed the steps listed above.

If you cancelled your housing contract and are moving out, please follow the steps listed on the [BREAKS AND MOVE OUT](#) page.

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We hope you have a wonderful and safe winter break. Do not hesitate to contact your community office should you have any questions or concerns regarding this email. Please note university administrative offices will be closed Dec. 25-Jan. 4.

Sincerely,

Shari Crandall  
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University of Georgia  
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