

SUBJECT: Final move-out instructions: ACTION REQUIRED

Dear residents,

You're in the home stretch! Don't forget to schedule a checkout time in <u>The Dawg House</u> if you have not already done so. Checkout appointments are available May 4 at 8 a.m.-May 14 at noon.

## CHECKOUT OPTIONS

<u>Express checkout</u> – If you select this option, you will designate a date and time you would like to vacate your space and complete the move-out expectations listed below before turning in your keys to the front desk of your community.

<u>RA checkout</u> – If you select this option, you will designate a date and time that you would like to meet an RA in your space. The RA will walk the space to assess damages and ensure that move-out expectations are met

Prior to completing the checkout option you select in The Dawg House, please ensure your personal items are removed from your space and trash is taken out. Damage charges to resident spaces will be assessed once all student rooms are vacated.

## SCHEDULE A CHECKOUT TIME

For more information on expectations before checkout and contract extension requests, please visit the <u>BREAKS AND MOVE OUT</u> page at housing.uga.edu. Wishing you good luck on your finals!

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