



OFFICE USE ONLY:

Date Received:	
Bldg:	Room#:
Notes:	

APPLICATION FOR GUEST HOUSING 2020-2021

University Housing is pleased to offer a limited number of furnished guest apartments for use by visiting faculty, scholars and special guests of the University of Georgia at UGA's Health Sciences Campus.

SPONSOR INFORMATION

Every guest must be sponsored by a department or unit of the University of Georgia with an individual from that unit designated to serve as University Housing's primary contact for the entire duration of the guest's stay.

NOTE: This application will not be accepted without a sponsoring unit and designated contact. Additionally, submitting this application does not guarantee availability or dates or unit requested.

Sponsor Contact Name: _____ Sponsoring Department: _____

UGA Campus Address: _____ Office Phone: _____

Additional Contact Number: _____ E-mail Address: _____

Guest's Role on Campus: _____

GUEST INFORMATION

Guest Name: _____ Gender: Male Female

E-mail Address: _____ Phone: _____

Permanent Address: _____

City: _____ State: _____ Country: _____ Zip Code: _____

GUEST DEPENDENT INFORMATION:

Guests are able to request housing as an individual or as a family unit. A family unit may consist of a spouse or domestic partner and up to two dependent children or the guest without a spouse or domestic partner and up to three dependent children. Units may have no more than four occupants.

Dependent Name #1: _____ Relationship to Guest: _____

Gender: Male Female Age: _____

Dependent Name #2: _____ Relationship to Guest: _____

Gender: Male Female Age: _____

Dependent Name #3: _____ Relationship to Guest: _____

Gender: Male Female Age: _____

ACCOMMODATIONS REQUEST

Arrival Date: _____ Estimated Time: _____

Departure Date: _____ Estimated Time: _____

Unit Preference (check all that apply):

Shared apartment units are typically shared with other guests of the same gender. The University of Georgia is completely tobacco-free. Linen and full furnishings are included in the cost of rent.

Kenny Road Townhouse (2-bedroom unit):

Private unit: approximately \$1,040/month or \$34.25/night.

Shared unit: approximately \$626/month or \$20.50/night per bedroom

Kenny Road Townhouse (3-bedroom unit):

Private unit: approximately \$1,079/month or \$35.50/night

Shared unit: approximately \$626/month or \$20.50/night per bedroom w/private bath

Shared unit: approximately \$554/month or \$18.25/night per bedroom w/shared bath

Gilmore Circle House (2-bedroom home):

Private unit: approximately \$1,100/month or \$36.25/night

Shared unit: approximately \$626/month or \$20.50/night per bedroom w/shared bath

All vehicles will need to be registered with UGA's Parking Services prior to arrival at a monthly rate of \$20 per month per motorized vehicle.

FINANCIAL INFORMATION

Guest Housing applications must indicate whether the sponsoring department or the guest is planning to pay the rent and any other costs associated with the guest's stay in UGA Housing. **Note: Any rent or other charges incurred by the guest will ultimately be the responsibility of the sponsoring department. Should the guest fail to meet their commitment, the sponsoring department or unit will be invoiced.**

Option A – The sponsoring department is planning to pay for all charges associated with this guest's occupancy:

Billing Contact Name:

Campus Address:

Email:

Phone:

Fax:

Option B – The guest is planning to pay for his/her own housing fees:

Guest will be paying the charge every month

Guest will pay the total amount due by the date specified on the invoice.

I understand that any rent and/or other charges incurred by the guest will ultimately be the responsibility of the sponsoring department. My department or unit accepts responsibility for payment of any unpaid rent or other charges.

Signature of Sponsor

Date